

SMUD BOARD POLICY



Category: Board-Staff Linkage
Policy No.: BL-4
Title: Board-Special Assistant Relationship

The Special Assistant helps the Board fulfill its various responsibilities. The Special Assistant serves under the direction and control of the Board.

The Board is responsible for hiring, evaluating, and terminating the Special Assistant.

The Chief Executive Officer and General Manager (CEO) shall have input into the Special Assistant's performance evaluation.

The CEO determines the compensation of the Special Assistant, but the Board may, at its discretion, provide to the CEO its recommendation regarding the Special Assistant's compensation.

The Special Assistant shall:

- a) Communicate Board members' requests to SMUD management and staff related to constituent affairs.
- b) Coordinate with SMUD management and staff in responding to Board member requests related to constituent affairs.
- c) Handle all other matters that are properly delegated to him or her by the Board.
- d) Notwithstanding these activities, the Special Assistant is not empowered to instruct or direct SMUD management or staff.

Monitoring Method: Board Report

Frequency: Annual

Versioning:

December 19, 2002	Resolution No. 02-12-14	Date of Adoption.
October 16, 2003	Resolution No. 03-10-14	Date of Revision.
September 21, 2023	Resolution No. 23-09-02	Date of Revision. [Current Policy]