

Board Policy Committee Meeting and Special SMUD Board of Directors Meeting

Date: Wednesday, October 11, 2023

Time: Scheduled to begin at 6:00 p.m.

Location: SMUD Headquarters Building, Auditorium
6201 S Street, Sacramento, CA

Powering forward. Together.



AGENDA

BOARD POLICY COMMITTEE MEETING AND SPECIAL SMUD BOARD OF DIRECTORS MEETING

Wednesday, October 11, 2023
SMUD Headquarters Building, Auditorium
6201 S Street, Sacramento, California
Scheduled to begin at 6:00 p.m.

This Committee meeting is noticed as a joint meeting with the Board of Directors for the purpose of compliance with the Brown Act. In order to preserve the function of the Committee as advisory to the Board, members of the Board may attend and participate in the discussions, but no Board action will be taken. The Policy Committee will review, discuss and provide the Committee's recommendation on the following:

Virtual Viewing or Attendance:

Live video streams (view-only) and indexed archives of meetings are available at:
http://smud.granicus.com/ViewPublisher.php?view_id=16

Zoom Webinar Link: [Join Board Policy Committee Meeting Here](#)

Webinar/Meeting ID: 161 245 5288

Passcode: 458263

Phone Dial-in Number: 1-669-254-5252 or 1-833-568-8864 (Toll Free)

Verbal Public Comment:

Members of the public may provide verbal public comment by:

- Registering in advance of a meeting by sending an email to PublicComment@smud.org, making sure to include the commenter's name, date of the meeting, and topic or agenda item for comment. Microphones will be enabled for virtual or telephonic attendees at the time public comment is called and when the commenter's name is announced.
- Completing a sign-up form at the table outside of the meeting room and giving it to SMUD Security.
- Using the "Raise Hand" feature in Zoom (or pressing *9 while dialed into the telephone/toll-free number) during the meeting at the time public comment is called. Microphones will be enabled for virtual or telephonic attendees when the commenter's name is announced.

Written Public Comment:

Members of the public may provide written public comment on a specific agenda item or on items not on the agenda (general public comment) by submitting comments via email to PublicComment@smud.org or by mailing or bringing physical copies to the meeting. Comments will not be read into the record but will be provided to the Board and placed into the record of the meeting if received within two hours after the meeting ends.

DISCUSSION ITEMS

1. Elias van Ekelenburg Accept the monitoring report for **Strategic Direction SD-6, Safety Leadership.**
Presentation: 20 minutes
Discussion: 5 minutes

2. Dave Tamayo Board Monitoring: **Governance Process GP-10, Board Training, Orientation.**
Presentation: 3 minutes
Discussion: 2 minutes

INFORMATIONAL ITEMS

3. Heidi Sanborn Board Work Plan.
Discussion: 5 minutes

4. Public Comment

5. Dave Tamayo Summary of Committee Direction.
Discussion: 1 minute

Members of the public shall have up to three (3) minutes to provide public comment on items on the agenda or items not on the agenda, but within the jurisdiction of SMUD. The total time allotted to any individual speaker shall not exceed nine (9) minutes.

Members of the public wishing to inspect public documents related to agenda items may click on the Information Packet link for this meeting on the smud.org website or may call 1-916-732-7143 to arrange for inspection of the documents at the SMUD Headquarters Building, 6201 S Street, Sacramento, California.

ADA Accessibility Procedures: Upon request, SMUD will generally provide appropriate aids and services leading to effective communication for qualified persons with disabilities so that they can participate equally

in this meeting. If you need a reasonable auxiliary aid or service for effective communication to participate, please email Toni.Stelling@smud.org, or contact by phone at 1-916-732-7143, no later than 48 hours before this meeting.

SSS No.

E,S RES 23-05

BOARD AGENDA ITEM STAFFING SUMMARY SHEET

Committee Meeting & Date Policy, October 11, 2023
Board Meeting Date October 19, 2023

TO	TO
1. Frankie McDermott	6. Claire Rogers
2. Jennifer Davidson	7.
3. Brandy Bolden	8.
4. Farres Everly	9. Legal
5. Suresh Kotha	10. CEO & General Manager

Consent Calendar	X	Yes		No <i>If no, schedule a dry run presentation.</i>	Budgeted	X	Yes		No <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR Ellias van Ekelenburg	DEPARTMENT Env, Safety, and Real Estate Services	MAIL STOP B209	EXT. 7475	DATE SENT 09/14/2023
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NARRATIVE:

Requested Action: Accept the monitoring report for Strategic Direction SD-6, Safety Leadership.

Summary: Report on the status of Strategic Direction SD-6 Safety, for safety performance from January through June of 2023. Report addresses safety leadership accomplishments during the first 6 months of the year, current Days Away Restricted Time numbers, and safety opportunities and challenges.

Board Policy: *(Number & Title)* This report supports the SD-6 Core Value of Safety by providing a safety performance status.

Benefits: Provide the scheduled bi-annual monitoring report as requested by the Board of Directors and Executive Staff. The report provides an opportunity to make recommendations or policy revisions, as necessary.

Cost/Budgeted: None

Alternatives: Provide the Board monitoring report without a presentation.

Affected Parties: Board of Directors, Executive Staff

Coordination: Organization-wide

Presenter: Ellias van Ekelenburg, Director of Environmental, Safety, and Real Estate Services

Additional Links:

SUBJECT SD-6, Safety Leadership Board Monitoring Report	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SACRAMENTO MUNICIPAL UTILITY DISTRICT

OFFICE MEMORANDUM

TO: Board of Directors

DATE: September 28, 2023

FROM: Claire Rogers *CR 9/28/23*

**SUBJECT: Audit Report No. 28007612
Board Monitoring Report; SD-6: Safety Leadership**

Internal Audit Services (IAS) received the SD-6 *Safety Leadership* first-half 2023 Biannual Board Monitoring Report and performed the following:

- Selected a sample of statements and assertions in the report for review.
- Interviewed report contributors and verified the methodology used to prepare the statements in our sample.
- Validated the reasonableness of the statements in our sample based on the data or other support provided to us.

During the review, nothing came to IAS' attention that would suggest the items sampled within the SD Board Monitoring report did not fairly represent the source data available at the time of the review.

CC:

Paul Lau

Board Monitoring Report 1st and 2nd Quarters, 2023

Strategic Direction SD-6, Safety Leadership



1. Background

Strategic Direction SD-6, Safety Leadership states that:

Creating a safe environment for employees and the public is a core value of SMUD.

Through best practice methods and continuous improvement, SMUD will be recognized as a leader in employee safety while also assuring the safety of the public related to SMUD operations and facilities. SMUD commits to a proactive approach, including the active involvement of SMUD leadership, employees, contractors, and the community, as well as comprehensive monitoring of organizational and public safety performance.

Therefore, SMUD will continue to improve safety results to:

Workplace Safety

- a) Reduce SMUD's injury severity incidents to 13 or less than by 2025, as measured by OSHA's Days Away Restricted Time (DART), a rate that demonstrates top quartile safety performance for similar size utilities using the Bureau of Labor Statistics (BLS) work-related safety data.
- b) Provide timely, quality health care for injured employees that aids their recovery while maintaining positive financial performance of the workers' compensation program.

Contractor Safety

- a) Support contractors to reduce and eliminate potential hazards for Serious Injuries and/or Fatality (SIF) when conducting high risk work.

Public Safety

- a) Track and report injuries to the public related to SMUD operations or facilities.
- b) Implement measures to protect the public from injuries related to SMUD operations or facilities.

2. Executive Summary

SMUD is in compliance with the SD-6 direction and is in alignment with SMUD's new 5-year strategy of working toward a zero-incident culture.

Workplace Safety

SMUD has recorded 21 OSHA Recordables injuries in the first half of 2023. This is a 40% increase from this time last year (15 OSHA Recordables). Of the 21 injuries, 7 DART (4 Lost Time & 3 Modified Duty injuries) resulted in a 0.66 DART rate. Although we have seen an uptick in workplace injuries during the first and second quarter, SMUD is still on track to meet the 2025 Target (See Appendix A).

Quality care of injured employees is measured through the Workers' Compensation program's performance, which is assessed annually by an independent actuary. SMUD continues to have a reduction in claims over the past three years, a reduction in injury frequency rates, and a reduction in indemnity benefits as presented below.

	2018	2019	2020	2021	2022
No. of Claims (Medical & Indemnity)	120	85	89	59	54
Incident rate per 100 employees	5.06	3.6	2.3	2.4	2.2
Rates per \$100 payroll	.98	.94	.94	.85	.67

This year has continued to present challenges with COVID-19. COVID-19 has not only impacted the way SMUD is getting work done but has also resulted in new and emerging legislation surrounding paid leave and workers' compensation liabilities for COVID related injuries. Despite these challenges SMUD's program remains strong and continues to lead when compared with similarly situated organizations. No COVID-19 claims were made in 2023.

Contractor Safety

SMUD continues to use ISN to evaluate safety records and performance for high-risk contractors. This evaluation focuses on Contractor Fatality History, OSHA Citation History, DART and Total Recordable Incident Rates (TRIR), Insurance Experience Ratio, Safety Culture Questions, and Safety Program Review. Currently SMUD has 100 contractors in the ISN system.

This year we have increased the number of site safety evaluations for high-risk contractors to validate safety performance on the jobsites. Safety has completed **137** site safety visits through the 2nd Quarter of 2023 and are well on our way to meet the 2023 goal of 200 evaluations. These visits focus on SMUD contractors who work with Power Generation, Environmental Services, Line, Substation, Facilities and Vegetation Management on projects where high-risk work is performed. This work includes high voltage work, working at heights, vegetation management, confined spaces, excavations, etc. Additionally, we have fully integrated the use of the Safety Management System (SMS) for inspections, incident tracking, reporting and investigations of SMUD contractors. This allows SMUD to verify safe working practices by our contractors to reduce the potential for serious injuries or property damage. Contractor reported incidents require an investigation to be completed, and typically will warrant additional site safety visits to verify corrective measures have been put into place to reduce further occurrences.

In addition, SMUD Procurement and Safety have partnered to enhance contract language as it relates to contractor safety requirements, Request for Proposal (RFP) templates for high-risk work and incorporating contractor safety as part of the onboarding process.

Public and Community Safety

SMUD tracks public and community incidents in the Safety Incident Tracking System (SITS) involving car-pole, electrical contact, dig-in incidents, and injuries to the public that are related to SMUD's operations or facilities. For the first half of 2023, there have been 128 incidents where the public struck a SMUD asset with a vehicle, with three fatalities from such events. 36 dig-ins have been reported with no injuries.

3. Additional Supporting Information

The new SD-6 Safety Direction became effective February 2021. Our goal is to achieve the desired performance objectives by year-end 2025. This report summarizes the first half of the 2023 safety performance.

Safety Leadership. The Safety Team continues with its integration efforts to support Executive Leadership's 5-year plan that emphasizes zero incidents and injuries and a focus on a zero-incident safety culture. SMUD's Chief Executive Officer (CEO) Paul Lau, re-emphasized the need to improve safety at SMUD with a greater focus on improving our "Safety for Life" culture, reducing the risk of serious injuries and fatalities, implementing a safety management system (SMS), and improving the analysis of injury and incident trends. These goals and strategies are outlined in SMUD's Safety Road Map, which was revised in 2023.

Safety Management System (SMS). During the first half of 2023, Safety continued to focus on optimization of Benchmark Gensuite the new Safety Management System (SMS). Online processes are currently in use. The Safety team continue to be enhanced and new processes are being introduced to employees within various applications in SMS. This includes the recording of field tailboards, safety inspections, supervisor employee interactions, EMF meter loans, contractor safety, office and field ergonomics and more. Customized dashboards are being created and will start rolling out during the second half of the year.

Safety Standards Development. SMUD's safety team continues to update Health & Safety Standards, as a foundation and in support of the organization's World Class Safety initiatives. The Standards routing process was improved in January 2023, when the feedback for the SMS "Doc Manager" application was not favorably received by end users. The Core Safety Standards Team is now utilizing the same routing process as the Sacramento Power Academy, through SharePoint and using docusign. During 2023 the following procedures were updated; heat illness prevention, contractor safety, and fall protection.

The Standards Team has also implemented the regulatory updates issued from the California Department of Public Health (per CA/OSHA regulations) on COVID-19 requirements, to ensure our Injury Illness Prevention Program (IIPP) and COVID-19 Appendix reflect the most up-to-date regulatory requirements. Information on the updates have been provided to all SMUD personnel in various formats, including Safety Meetings, ENN's, on-site electronic monitors, drop-in meetings, and Safety Training.

Supervisor-Employee Interactions. Safety continues to strengthen the quality of the supervisor-employee interaction program by improving inspections and moving the process to the Safety Management System (SMS). Emphasis is placed on field visits for work with the

highest hazard potential. Team Members continued visiting various crews throughout SMUD, to assist with employee safety concerns, processes, procedures, and equipment. For office personnel, an emphasis is placed on observing personnel pertaining to ergonomic risk, and slip/trip/fall hazards in walking areas. During the first half of 2023, a total of 6,495 Supervisor-Employee interactions were complete that resulted in a 132% percentage observed.

Near Miss Reporting. Leadership continues to support and encourage near miss and positive observation/good catch reporting. The goal of this process is to identify opportunities for learning, to prevent incidents from occurring. During the first two quarters of 2023, 84 near miss and positive observation/good catch reports have been reported and recorded in the Safety Management System (SMS). Seventy-two have been recorded using the Concern Reporting application and 12 in Incident & Measurements.

Safely Conducted Observations Reduce Common Hazards (SCORCH). Throughout the first half of 2023, a total of 2169 employees were observed under the Office & Professional process. Safety awareness campaigns related to **Head/Neck Posture and Back Posture (Non-lifting Related)** were implemented to positively influence employee ownership to a change in behavior. Risk mitigation tips to promote elevated awareness for these behaviors included guidance for proper monitor height and distance settings to avoid sustained awkward postures of the Head/Neck. (Note: top up monitor should be set at eye level and distance at an arm's length as a general rule of thumb) Tips stressing the importance of maintaining a neutral posture with head, shoulders and hips in alignment to avoid awkward postures to the back were provided. (Note: This included tips for avoiding twisting at the torso, leaning forward at the hips, or leaning to one side or the other.) A SMUD cultural opportunity for improvement would be to try and limit employees attending multiple MS Teams/online meetings, schedule meeting micro reenergizer breaks or end meetings 10 minutes early to provide employees time to get up, move and stretch.

Under the Electrical Trades and CFAS-field process, a total of 1918 field employees were observed. Field awareness campaigns focused on **Knee Protection/Ergo Mat and Walk About/Pre-Trip Inspection.** Team meetings and morning tailboards were used to seek employee commitment to the use of the ergo mat when working on a hard surface in a kneeling position no matter the duration of time. Providing the knees some added cushion when performing certain tasks can aid in minimizing the exposure for aches and pains to the knees. The value of early recognition for potential hazards around vehicles prior to departure was another highlighted behavior. This step provides visible confirmation of properly secured loads, identification of vehicle damage, flat tires, and fluid leakage. This topic was a part of quarterly safety meetings along with newly created signage emphasizing carving out time to perform the Walk About.

SCORCH Safety for Life promotions included its "7 Minutes for Safety" digital campaign. This highlighted the use of the Safety Management System (SMS) to complete a safety observation, which on average only takes approximately 7 minutes. Distraction Awareness/Eyes on Path campaigns were implemented to encourage employees to avoid cell phone or any other distractions while walking around campus to avoid potential slip, trips or falls. SCORCH team members attended Dekra's 2023 Safety in Action Conference. SMUD's engagement contributions include serving as a member of Dekra's Conference Steering Committee team, along with providing a presentation of its best practice breakout sessions. Topics from this conference will proudly be shared with all employees during the 3rd quarter in support of SMUD's World Class Safety initiative.

4. Challenges

COVID-19. The safety of our employees is of utmost importance, so we continue to monitor SMUD COVID-19 cases and manage prevention efforts. In 2023 SMUD Safety, People, Services, & Strategies, and the Communications updated the COVID-19 guidance to meet regulatory changes within the Cal-OSHA Emergency Temporary Standard for facial coverings, testing programs, quarantine, and isolation guidelines to protect employees, contractors, and the public. SMUD continues to provide employees with COVID-19 antigen testing at our EC-OC Med Services clinic. Our third-party vendor Axiom Medical continues to handle employee contact tracing and this process has been working well. In order to improve our employee experience, the Safety dept. led the roll out of a new mobile app that allows employees to log positives cases and receive guidance at any time. During Q1/Q2 2023, SMUD has received notifications of 112 COVID positive cases from staff. As required both contact tracing and notification of potential exposures have occurred with all personnel impacted.

Work-Related Musculoskeletal Disorders (WMSDs) The safety team continues to partner with business units to a reduce all WMSD's. Ergonomic evaluations are conducted in the office, field, and virtually to meet the needs of the workforce. Safety consulted with a Board-Certified Professional Ergonomist to evaluate our hybrid Ergonomics Program. The consultant identified many success factors as well as a few areas of improvements. Action items include reviewing and updating the Ergonomics Standard, make changes to Ergo Evaluator application in SMS, and creating an Ergonomics SharePoint site. In addition, Safety continues to partner with SCORCH to utilize data to reduce potential soft tissue injuries.

Wildfire Smoke. In April of 2023, the safety team reviewed the Health & Safety Standard for Wildfire Smoke for any gaps and collaborated with other work groups to ensure any necessary equipment, to reduce employee exposures were available and ready to deploy. In addition, there was a review and update of the Wildfire Smoke Training to ensure field crew members received information on how to access resources and mitigate hazards, should a Wildfire Smoke event occur. The training was delivered to all field crew personnel in May 2023. Examples of resources available to SMUD employees are: the use of the Purple Air monitoring system, in cab vehicle air filters, PPE, and work/crew scheduling. This year, to date, we have had 0 days of notifications.

5. Recommendation

SMUD is committed to becoming a recognized leader in safety. Both SMUD's leadership team and employees recognize that to achieve success we must integrate safety into all that we do. It is recommended that the Board accept the Monitoring Report for SD-6.

6. Appendices - Business Segment Safety Program Improvement Initiatives

Energy Delivery and Operations. Safety assists with various types of concerns, action items, and provide safety expertise, on topics such as Arc Flash Reduction through Prevention Through Design (PTD) and Fall Protection design and implementation.

The team has continued to work with the SMUD Power Academy, to review internal and external safety training programs, to improve and ensure continued consistency and quality. An example of this work is with the Confined Space Rescue Program. Several team members have worked with an outside vendor and in-house subject matter experts of SMUD, to develop a more robust confined space rescue & equipment training; should a need for a rescue arise on a SMUD jobsite. We understand, in these circumstances, time is of the essence and there is limited subject-matter expert manpower within the Sacramento emergency responders' teams, for these types of rescues. Our crews need to have the tools necessary to perform their own rescues, with knowledge and confidence. Safety also assists with the review of the WASSP Field Procedures for various Business Units within ED&O, to ensure Cal/OSHA regulatory safety requirements are met within the procedures.

In late Q1, Safety began a pilot program for World Class Safety with several field force groups including, Warehouse, Fleet, CMI/Survey, Telecomm, and Meter Shop. The program utilizes our Safety Management System (SMS) to track safety stats focusing on the safe behaviors for continuous improvements. As part of this pilot program the SCORCH Team Lead, work group safety rep/s, and the safety supervisor, review various leading indicators, which are compared to the work group's previous quarterly stats. Examples include but are not limited to the following.

1. Visual inspection or "360 Walk-About"
2. Monthly Vehicle Inspection (Inspection Tool application)
3. Crew Visits with Leadership & Safety (Inspection & ACE Forms application)
4. Near Misses/Good Catches & Field Ergo (Concern Reporting application)
5. Corrective Actions and Safety Process Improvements (ATS application)
6. Safety Training Completion Rate

These efforts were chosen, as they reflect on employee accountability and safe behaviors in which to improve on. The quarterly pilot meetings provide a regular cadence to review our collaborative safety efforts, seek opportunities and additional topics to focus and improve upon, and to raise the organization as a Leader in World Class Safety. This program will continue to grow and develop as we incorporate safety in all we do.

Joint Labor Management Safety Committee (JLMSC) continues with an "All field teams' approach" which allows for the sharing of ideas and mitigation controls, of similar risks within the organization, from field work group to field work group.

Flame Retardant (FR) Clothing vendor continues deliveries on a regular basis in the ECOC Yard vs. crews driving to the vendor store location. This continues to provide a significant cost savings (in time and gas) to SMUD, by eliminating hundreds of individual trips back and forth by crew members. Field crew response continues to be positive of this safety improvement, which they recognize, and appreciate.

Field Ergonomics. The filed ergonomic program has expanded to include all of ED&O, Zero Carbon, and Finance field operations. After an initial group training during the monthly safety

meetings for the various work groups to share the program details, our ergonomic expert has gone out to the respective job sites to provide the crew(s) with specific or personal, one-on-one assistance, covering stretching techniques; providing ergo support tools; identifying awkward postures, excessive/forceful exertions, and repetitive motions. This program originally started within Line Division and has been pro-actively requested by other field force work groups. In Q1 the following work groups began participating; Warehouse field crews, Fleet, Substation, and in Meter Shop. Hydro Operations receives weekly onsite visits in the Fresh Pond Yard along with ergo evaluations for Power Plant staff. Q2 was our most successful month with Line Division. Substation had 2 group trainings both in safety meetings & their "All-Hands" meetings and had 1 new eval and 1 follow up eval. The Warehouse Field Forces had 5 days (different weeks) of walk throughs, with 3 new evals and 3 follow-up evals. Hydro had 4 site visits with walk-throughs at various Power Plants and 1 follow-up eval. And the Fleet Department had 5 site visits & walk throughs, with 2 new evals and 1 follow up visit. Their night shift was visited 1 time- with more to come!

Safety for Life. Safety is excited to bring back our in-person Safety Day for SMUD families this year. The in-person Safety for Life event has been in the planning stages for several months and is scheduled to occur in October at The Safety Centers Safetyville town. Some of the events scheduled at Safety Day are: pedestrian safety, bicycle safety, and a CPR class.

Sparky's Crew continues to get families involved in safety by sending postcards and quarterly newsletters to SMUD families enrolled.

As stated in 2022 we have placed more emphasis on getting more personal shares for our Safety for Life communications and we have received many more for the start of 2023. Some very impactful ones recently came from one of SMUD's Directors and an employee sharing their personal stories involving cancer and the importance of regular checkups and screenings.

Health and Wellness. Now, more than ever, health and wellness are at the forefront for employees. At SMUD, we continue to support the health and wellbeing of all our employees and provide programs and services to accommodate their needs in a variety of different formats. We're addressing the physical, mental, and emotional health of our employees by offering seminars, webinars, consultations, lunch and learns about various health & wellness topics. We encourage employees to take walks, stretch breaks and other measures to step away from their computer periodically to reset.

To accommodate many of the employees returning to the office, new training was developed and implemented to allow everyone to use the gym safely, at their own convenience. The Fitness Center has been a staple at SMUD for years and provided the space and equipment for employees to resume their normal routine and live a healthier and more balanced lifestyle. SMUD encourages employees to take part in the Health Assessment Program (HAP) to improve their physical, financial, social, spiritual, and emotional wellness.

Zero Carbon Energy Solutions (ZCES). Power Generation continues to prioritize employee safety while ensuring critical work is completed. For example, Power Generation employees continue with their Daily Dozen morning stretches for soft tissue injury reduction.

Currently, our OSHA Voluntary Protection Program (VPP) Safety Coordinator continues to work as a liaison between the contractor and the Hydro Operations crews, to ensure the findings are being addressed and completed, as a requirement to maintain the Cal/OSHA VPP status. As a reminder: VPP is designed to recognize employers and their employees who have implemented

safety and health programs which effectively prevent and control occupational hazards. These programs go beyond the minimum required Cal/OSHA regulations and provide the best feasible protection at the site. Achieving this status ensures Hydro Operations will continue with safety process improvements as the annual comprehensive safety audits are performed by the third-party contractor.

VPP establishments are considered leaders in the field of workplace safety and health. The management commitment and employee participation are key elements in achieving VPP recognition. Applications within the Safety Management System's are being utilized by Hydro Operations to ensure employees have a convenient avenue to participate in safety related activities and to track improvement.

Customer & Community Services (CCS). Safety and Security continue to work closely with Customer & Community Services to maintain safe operations of the CSC lobby. Ergonomic improvements of the customer cashier lobby are well underway to better accommodate staff to serve our customers. Safety has collaborated with Facilities to help support the need of CCS leadership, to improve operations within the cashier lobby. Ergonomics and space upgrades will allow better workflow of tasks and people within the area, while better serving our customers with more accessibility windows. CCS client support continues to be our goal, so we have increased our visibility through in-person meetings, safety walk throughs and discussions with supervisors.

Corporate Financial and Administrative Services (CFAS). This year, the Sacramento area experienced an unprecedented record-breaking storm requiring SMUD to request mutual aid for the first time. Facilities played a crucial role in organizing rest and recovery rooms for our mutual aid. Facilities also continues to support Home-Based Agent workspace installations to ensure ergonomic comfort for employees working at home. Facilities and Safety collaborated in developing a new tailboard form for Buildings and Grounds. The new tailboard was developed to be more relevant to the tasks being performed and allowed easier tracking and trending of safety observations identified in the tailboard. Tailboard participation increased to 70% within the first month of implementation. Facilities completed the ECOC Shops Building EV Charger Installations project and installed a total of 25 new EV chargers in support of the SMUD 2030 Zero Carbon goal of supporting EV Charging infrastructure throughout SMUD campuses as a united effort with SMUD contractors.

During the storm, the Warehouse provided 24/7 support in emergency deliveries of poles and transformers in addition to providing and procuring supplies and equipment for our SMUD employees and mutual aid. The Warehouse continues to partner with Safety in heat-illness prevention mitigations to ensure all field employees have access to cool water, portable shade, and UV skin protection. During days with high heat hazards, Warehouse provides electrolyte-replenishing beverages to field employees. Safety and Warehouse have collaborated to provide a different brand of electrolyte-replenishing powder packets convenient for field forces that offered greater hydration and is readily available in vending machines. Safety and Warehouse also collaborated on inspecting and purchasing new personal fall protection equipment for the Sacramento Power Academy Climbing School as a joint effort to ensure Climbing School students are using safe, effective, and readily available fall protection equipment.

Warehouse, Fleet, and Safety collaborated to encourage increased employee engagement during monthly safety meetings. Warehouse and Fleet incorporated employee Safety for Life presentations in which employees receive the opportunity to present a personal safety share relevant to their personal lives both at work or outside of work. Warehouse, Fleet, and Safety

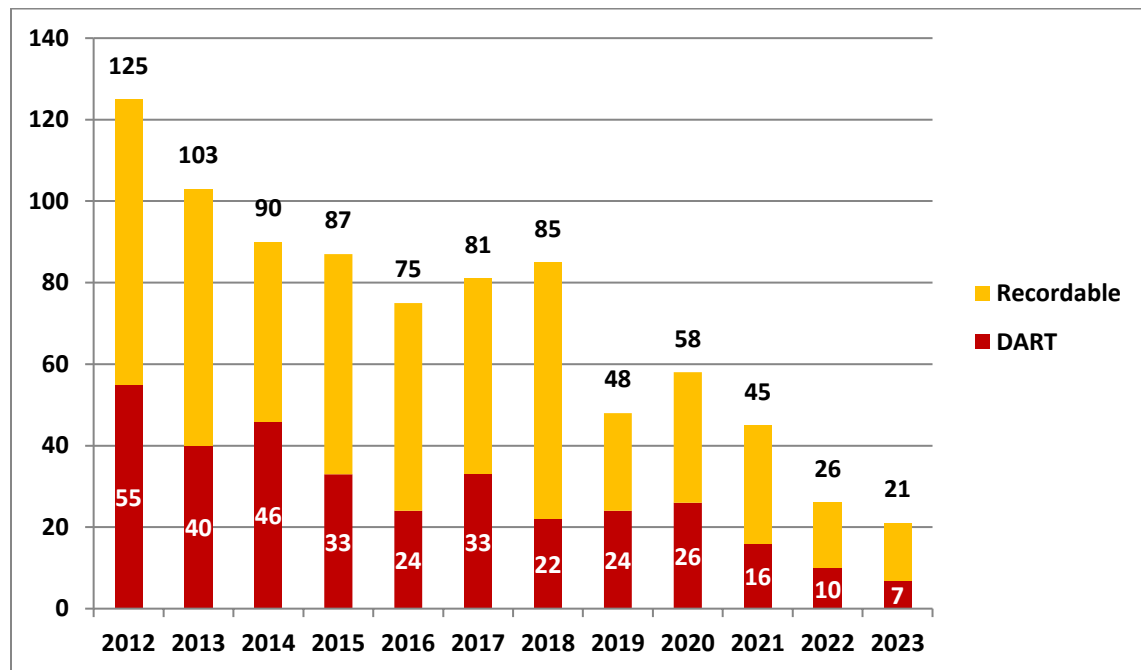
also collaborated on implementing the Injury Prevention Program with ROC Physical Therapy to address employee ergonomic concerns and prevent possible ergonomic injuries. Fleet switched to Geotab as their new fleet tracking system. To improve safe driving awareness, Fleet developed a dashboard to share metrics of assigned fleet vehicles with various business units. Fleet employees continue to participate in EV training courses customized to suit SMUD's needs in preparation for the transition to an all-electrified fleet by 2030.

All business units continue to partner in a consultative collaborative development of a World Class Safety program as One SMUD with quarterly meetings addressing leading and lagging indicators and the latest safety observation trends across the enterprise.

Driver Safety. Supervisors are conducting side-by-side ride alongs to provide coaching and safe driving skills guidance. While Safety was able to provide additional in-person class room and behind the wheel Smith System training. Driving Rodeos continue to be in high demand and the new partnership with Safetyville turned out to be a big success. In 2023 Safety hosted a Driving Rodeo events for Substation operations. Safety has increased the sharing of driving-safety related topics at ED&O Safety meetings this year and is working on new safe-driving messaging materials for the ECOC Yard, HQ and Fresh Pond parking areas, as well as for digital displays at each location. Additionally, a refresh of the safe driving decals on Fleet vehicles is under way. Safe driving is being emphasized in vehicle reports that are provided to directors and managers who have frequent drivers. The reports are focused on speeding with the potential of more driving details to be added.

Appendix A

DART Count and OSHA Recordable 2012-2023



SSS No. BOD 2023-011

BOARD AGENDA ITEM

STAFFING SUMMARY SHEET

Committee Meeting & Date Policy – 10/11/23
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. Legal
5.	10. CEO & General Manager

Consent Calendar		Yes	<input checked="" type="checkbox"/>	No <i>If no, schedule a dry run presentation.</i>	Budgeted	<input type="checkbox"/>	Yes	No <i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Dave Tamayo / Crystal Henderson	DEPARTMENT Board Office			MAIL STOP B304	EXT. 6155	DATE SENT 9/15/23		

NARRATIVE:

Requested Action: Allow the Board members and executive staff an opportunity to discuss and evaluate **Governance Process GP-10, Board Training, Orientation** as part of the Board policy monitoring process.

Summary: The Board agreed to monitor established policies on a yearly basis to create a framework to better understand the policies and give the Board an opportunity to make improvements, additions, or changes as desired.

Board Policy: *(Number & Title)* This monitoring supports GP-2 Governance Focus which states that the Board will direct, evaluate, and inspire the organization through the establishment of written policies which reflect the Board’s values.

Benefits: Monitoring policies helps ensure the policies are current and in keeping with the current will of the Board.

Cost/Budgeted: Included in budget for internal labor.

Alternatives: Monitor these policies at a later date.

Affected Parties: Board of Directors

Coordination: Special Assistant to the Board

Presenter: Dave Tamayo, Policy Chair

Additional Links:

SUBJECT Board Monitoring GP-10, Board Training, Orientation	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SSS No. BOD 2022-014

BOARD AGENDA ITEM STAFFING SUMMARY SHEET

Committee Meeting & Date October 11, 2023
Board Meeting Date N/A

TO				TO					
1.	Jennifer Davidson	6.							
2.	Suresh Kotha	7.							
3.	Brandy Bolden	8.							
4.	Farres Everly	9.	Legal						
5.		10.	CEO & General Manager						
Consent Calendar		Yes	<input checked="" type="checkbox"/>	No <i>If no, schedule a dry run presentation.</i>		Budgeted	Yes	No <i>(If no, explain in Cost/Budgeted section.)</i>	
FROM (IPR) Heidi Sanborn/Crystal Henderson			DEPARTMENT Board Office			MAIL STOP B307	EXT. 5079	DATE SENT 12/22/2022	

NARRATIVE:

Requested Action: Enable the Board of Directors and Executive Staff an opportunity to review the Board Work Plan.

Summary: The Board President reviews the Board Work Plan at the Policy Committee meeting to ensure agenda items support the work of the Board.

Board Policy: *(Number & Title)* This review of the work plan supports GP-6 Role of the Board President which states that the Board President shall give progress reports on the Board's work plan.

Benefits: Reviewing the Work Plan allows the Board members and Executive staff to make changes to the Work Plan and Parking Lot items as necessary.

Cost/Budgeted: Costs included in budget.

Alternatives: Not review the Work Plan at this time

Affected Parties: Board and Executive staff

Coordination: Special Assistant to the Board

Presenter: Heidi Sanborn, Board President

Additional Links:

SUBJECT Board Work Plan	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SSS No. BOD 2022-018

BOARD AGENDA ITEM STAFFING SUMMARY SHEET

Committee Meeting & Date October 11, 2023
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. Legal
5.	10. CEO & General Manager

Consent Calendar	Yes	<input checked="" type="checkbox"/>	No <i>If no, schedule a dry run presentation.</i>	Budgeted	Yes	No <i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Dave Tamayo/Crystal Henderson	DEPARTMENT Board Office			MAIL STOP B307	EXT. 5079	DATE SENT 12/27/22

NARRATIVE:

Requested Action: A summary of directives provided to staff during the committee meeting.

Summary: The Board requested an on-going opportunity to do a wrap up period at the end of each committee meeting to summarize various Board member suggestions and requests that were made at the meeting in an effort to make clear the will of the Board. The Policy Committee Chair will summarize Board member requests that come out of the committee presentations for this meeting.

Board Policy: GP-4 Agenda Planning states the Board will focus on the results the Board wants the organization to achieve.
(Number & Title)

Benefits: Having an agenda opportunity to summarize the Board's requests and suggestions that arise during the committee meeting will help clarify what the will of the Board.

Cost/Budgeted: Included in budget

Alternatives: Not summarize the Board's requests at this meeting.

Affected Parties: Board of Directors and Executive Staff

Coordination: Special Assistant to the Board

Presenter: Dave Tamayo, Policy Chair

Additional Links:

SUBJECT Summary Of Committee Direction - Policy	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.