

# Board Policy Committee Meeting and Special SMUD Board of Directors Meeting

Date: Wednesday, June 7, 2023

Time: Scheduled to begin at 6:00 p.m.

Location: SMUD Headquarters Building, Auditorium  
6201 S Street, Sacramento, CA

Powering forward. Together.



# **AGENDA**

## **BOARD POLICY COMMITTEE MEETING AND SPECIAL SMUD BOARD OF DIRECTORS MEETING**

**Wednesday, June 7, 2023**  
**SMUD Headquarters Building, Auditorium**  
**6201 S Street, Sacramento, California**  
**Scheduled to begin at 6:00 p.m.**

This Committee meeting is noticed as a joint meeting with the Board of Directors for the purpose of compliance with the Brown Act. In order to preserve the function of the Committee as advisory to the Board, members of the Board may attend and participate in the discussions, but no Board action will be taken. The Policy Committee will review, discuss and provide the Committee's recommendation on the following:

*Virtual Viewing or Attendance:*

Live video streams (view-only) and indexed archives of meetings are available at:  
[http://smud.granicus.com/ViewPublisher.php?view\\_id=16](http://smud.granicus.com/ViewPublisher.php?view_id=16)

**Zoom Webinar Link:** [Join Board Policy Committee Meeting Here](#)

**Webinar/Meeting ID:** 160 339 1878

**Passcode:** 661346

**Phone Dial-in Number:** 1-669-254-5252 or 1-833-568-8864 (Toll Free)

*Verbal Public Comment:*

Members of the public may provide verbal public comment by:

- Registering in advance of a meeting by sending an email to [PublicComment@smud.org](mailto:PublicComment@smud.org), making sure to include the commenter's name, date of the meeting, and topic or agenda item for comment. Microphones will be enabled for virtual or telephonic attendees at the time public comment is called and when the commenter's name is announced.
- Completing a sign-up form at the table outside of the meeting room and giving it to SMUD Security.
- Using the "Raise Hand" feature in Zoom (or pressing \*9 while dialed into the telephone/toll-free number) during the meeting at the time public comment is called. Microphones will be enabled for virtual or telephonic attendees when the commenter's name is announced.

*Written Public Comment:*

Members of the public may provide written public comment on a specific agenda item or on items not on the agenda (general public comment) by submitting comments via email to [PublicComment@smud.org](mailto:PublicComment@smud.org) or by mailing or bringing physical copies to the meeting. Comments will not be read into the record but will be provided to the Board and placed into the record of the meeting if received within two hours after the meeting ends.

## **DISCUSSION ITEMS**

1. Maria Veloso Koenig      Accept the monitoring report for **Strategic Direction SD-4, Reliability.**  
Presentation: 10 minutes  
Discussion: 10 minutes
  
2. Casey Fallon              Discuss proposed revisions to **Board-Staff Linkage BL-8, Delegation to the Chief Executive Officer and General Manager with Respect to Procurement.**  
Presentation: 15 minutes  
Discussion: 10 minutes
  
3. Dave Tamayo              Board Monitoring: **Board-Staff Linkage BL-6, Evaluating the Chief Executive Officer and General Manager’s Performance; Board-Staff Linkage BL-7, Delegation to the Chief Executive Officer and General Manager; and Board-Staff Linkage BL-8, Delegation to the Chief Executive Officer and General Manager with Respect to Procurement.**  
Presentation: 5 minutes  
Discussion: 5 minutes

## **INFORMATIONAL ITEMS**

4. Heidi Sanborn              Board Work Plan.  
Presentation: 3 minutes  
Discussion: 2 minutes
  
5. Public Comment
  
6. Dave Tamayo              Summary of Committee Direction.  
Discussion: 1 minute

*Members of the public shall have up to three (3) minutes to provide public comment on items on the agenda or items not on the agenda, but within the jurisdiction of SMUD. The total time allotted to any individual speaker shall not exceed nine (9) minutes.*

*Members of the public wishing to inspect public documents related to agenda items may click on the Information Packet link for this meeting on the [smud.org](http://smud.org) website or may call 1-916-732-7143 to arrange for inspection of the documents at the SMUD Headquarters Building, 6201 S Street, Sacramento, California.*

*ADA Accessibility Procedures: Upon request, SMUD will generally provide appropriate aids and services leading to effective communication for qualified persons with disabilities so that they can participate equally*

*in this meeting. If you need a reasonable auxiliary aid or service for effective communication to participate, please email [Toni.Stelling@smud.org](mailto:Toni.Stelling@smud.org), or contact by phone at 1-916-732-7143, no later than 48 hours before this meeting.*



SSS No.  DP&O 23-005
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# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date Policy – 06/07/23
Board Meeting Date June 15, 2023

TO	TO
1. Claire Rogers	6. Suresh Kotha
2. Frankie McDermott	7.
3. Brandy Bolden	8.
4. Farres Everly	9. <b>Legal</b>
5. Jennifer Davidson	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Maria Veloso Koenig	DEPARTMENT Distribution Planning & Operations	MAIL STOP EA403	EXT. 5794	DATE SENT 5/10/2023
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**NARRATIVE:**

**Requested Action:** Accept the monitoring report for **Strategic Direction SD-4, Reliability.**

**Summary:** The purpose of this report is to provide the Board with an update on SD-4, Reliability for the year 2022. The information in the monitoring report can be used by the Board to determine if any policies or metrics need to be changed or further developed.

**Board Policy:** *(Number & Title)* Strategic Direction SD-4, Reliability. The information in the monitoring report will provide a summary of system reliability, availability, and related activities for 2022.

**Benefits:** Allows the Board of Directors and Executive staff a better understanding of the Board Policies and gives them an opportunity to make revisions if necessary.

**Cost/Budgeted:** N/A

**Alternatives:** Provide the Board written report and communications through the CEO & General Manager.

**Affected Parties:** Power Generation, Transmission Planning & Operations

**Coordination:** Power Generation, Transmission Planning & Operations

**Presenter:** Maria Veloso Koenig; Director, Distribution Planning & Operations

<b>Additional Links:</b>
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SUBJECT <b>SD-4, Reliability Board Monitoring Report</b>	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

# SACRAMENTO MUNICIPAL UTILITY DISTRICT

## OFFICE MEMORANDUM

**TO:** Board of Directors

**DATE:** May 24, 2023

**FROM:** Claire Rogers *CR 5/24/23*

**SUBJECT: Audit Report No. 28007604  
Board Monitoring Report; SD-04: Reliability**

Audit and Quality Services (AQS) received the SD-04 *Reliability* 2022 Annual Board Monitoring Report and performed the following:

- Selected a sample of statements and assertions in the report for review.
- Interviewed report contributors and verified the methodology used to prepare the statements in our sample.
- Validated the reasonableness of the statements in our sample based on the data or other support provided to us.

During the review, nothing came to AQS' attention that would suggest the items sampled within the SD Board Monitoring report did not fairly represent the source data available at the time of the review.

**CC:**

Paul Lau

# Board Monitoring Report 2022

## Strategic Direction

### SD-4, Reliability



#### 1) Background

Strategic Direction SD-4 Reliability states that:

Meeting customer energy requirements is a core value of SMUD.

Therefore:

- a) SMUD will assure all customer energy requirements are met. This will be accomplished through the use of: (i) its generation resources and purchase power portfolio 100 percent of the time; and (ii) its transmission assets to assure an overall availability of at least 99.99 percent.

- b) SMUD will achieve distribution system reliability by:

Limiting the average frequency of outage per customer per year to:

With major event: 0.99 – 1.33  
Excluding major event: 0.85 – 1.14

Limiting the average duration of outages per customer per year to:

With major event: 67.5 – 93.3 minutes  
Excluding major event: 49.7 – 68.7 minutes

Ensuring that no individual circuits exceed these targets for more than two consecutive years. For circuits that exceed these targets for two consecutive years, a remedial action plan will be issued and completed within eighteen months.

- c) SMUD will maintain the electric system in good repair and make the necessary upgrades to maintain load serving capability and meet regulatory standards.

#### 2) Executive summary

Improving reliability is essential to meeting customer energy requirements and drives customer loyalty.

**SMUD was in compliance for both generation and transmission availability.** SMUD met all energy supply requirements 100% of the time through its generation resources and purchased power. At a peak load of 3,292 MW (which occurred on September 6),

42% of the generation was provided by internal resources and 58% was provided by purchased power. The transmission availability was at 100% for the year.

**SMUD was in compliance for both SAIDI and SAIFI (excluding major events).**

Reliability targets including major events were met for SAIFI (1.28) and exceeded for SAIDI (175.8 minutes). The 2022 distribution system reliability performance is summarized in Table 1 below.

Table 1: 2022 Distribution System Reliability Performance

	With Major Events		Excluding Major Events	
	SD-4 Limit	2022 Results	SD-4 Limit	2022 Results
<b>SAIFI</b>	1.33	1.28	1.14	0.93
<b>SAIDI (minutes)</b>	93.3	175.8	68.7	53.7

Major events are defined as events caused by earthquake, fire, or storms of sufficient intensity which result in a state of emergency being declared by the government. Absent the declaration of a state of emergency, any other natural disaster may be excluded only if it affects more than 15% of the system facilities or 10% of the customers, whichever is less.

There are 763 distribution circuits of which 99.1%, or 756 circuits, met the SD-4 reliability criteria. Thirteen projects were issued to improve reliability, of which seven have been completed. The remaining six projects are on schedule to be completed within the eighteen-month requirement. These projects include primarily cable replacement, avian mitigation, TripSaver recloser installations and other work.

**3) Additional supporting information**

**Generation**

Hydro Generation Facilities

The availability rate for SMUD’s hydro generation system in 2022 was 90.72% and for the June 1<sup>st</sup> through September 30<sup>th</sup> period, hydro generation availability was 99.14%. SMUD’s Upper American River Project (UARP) hydro system generated 984,820 MWh. The budgeted generation was 1,302,861 MWh.

Gas Pipeline Operations

SMUD’s gas pipeline had a 100% availability rating in 2022 and provided a constant flow of gas to SMUD’s thermal generation facilities. All necessary maintenance activities

were successfully completed in accordance with our operations and maintenance plans and procedures.

### Thermal Generation Facilities

The overall availability rate for SMUD's thermal generation facilities in 2022 was 67.04% and for the June 1st through September 30th period, thermal plant availability was 58.54%. SMUD's thermal generation facilities generated a net total of 2,860,926 MWh against the budgeted generation of 5,476,313 MWh.

The lower thermal plant availability was caused by extended outages at Cosumnes Power Plant. It started with an extensive 88 day planned outage to overhaul the steam turbine, one combustion turbine and several balance of plant items. This was followed by an eight-month unplanned outage to rebuild the stator on the steam turbine generator.

### **Transmission and Distribution**

SMUD has approximately 488 miles of transmission lines and 10,734 miles of distribution lines including 69kV. Approximately 40% of the distribution lines are installed overhead and 60% are installed underground. The transmission system is predominately overhead except for 19 miles of underground lines located in the Carmichael and downtown areas.

Staff monitors circuit reliability regularly to assess circuits that could potentially exceed the reliability limits. Outage causes, trends, and reliability impacts are analyzed to identify corrective actions that will bring the reliability of these circuits within the acceptable range.

#### **4) Challenges**

SMUD's distribution system had excellent reliability for most of 2022. On the evening of New Year's Eve, the first of nine atmospheric river storms hit northern California. This single event created significant damage to the grid, affecting approximately 227,000 customers, a SAIDI contribution of 122.1 minutes, and a SAIFI contribution of 0.35 on December 31<sup>st</sup> alone. The unexpected storm brought over 60 mph wind gusts, with 48mph sustained winds, coupled with almost two inches of rain. With the already saturated the ground and heavy rains combined with high winds, over 1000<sup>1</sup> trees overs several days were uprooted all over Sacramento region and many trees fell onto SMUD's overhead lines. These types of tree related outages take longer to resolve

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<sup>1</sup> <https://www.capradio.org/articles/2023/01/12/why-did-so-many-trees-fall-in-sacramento-what-to-know-about-damage-to-citys-tree-canopy-amid-storms/#:~:text=%E2%80%9Cve%20been%20here%2032,fallen%20since%20New%20Years'%20Eve.>

since the trees must be removed from the tangled powerlines prior to the start of rebuilding the lines.

## **Drivers for Reliability Performance**

The main drivers for the distribution system performance excluding major events, along with the mitigation measures for each, are summarized below.

### Vehicle Accidents

The leading cause of outages in 2022 was vehicle accidents. Overall, there was a 14% increase in the number of vehicle accidents, with a 3% increase in SAIDI minutes and a 22% decrease in SAIFI, when comparing with 2021. Although there was an increase in the number of vehicle accidents, the significant decrease in SAIFI is attributed to reduced vehicle accidents that impacted our 69kV system. There were three fewer 69kV vehicle accidents in 2022 compared to 2021. Overall vehicle accidents can likely be attributed the return to pre-pandemic vehicle traffic on roadways.

One pole was relocated in 2022 as part of the Vehicle vs Asset program. Staff continues to monitor and analyze vehicle related outages for remediation as part of the Vehicle vs Asset program.

### Equipment Failures

Equipment failures are associated with a wide variety of distribution line components, such as fuses, poles, wire hardware, broken connectors, broken jumpers, failed transformers, broken cutouts and more. Outages due to failed equipment continue to be evaluated to locate and address any systemic deficiencies.

Failed equipment was the second leading cause of outages in 2022. When compared to 2021, outages due to equipment failures increased by 2%. Many equipment failures were on the 12kV system. There was a decrease of equipment failures on the 69kV and 21kV systems, which helped reduce SAIDI and SAIFI by 8% and 21%, respectively.

Multiple inspection and maintenance programs are in place to identify and correct deficiencies before they result in failure. We have annual line patrols to detect obvious deficiencies. In addition, we perform detailed line inspections (DLI) every five years. During a DLI, the inspector examines every attachment on the pole and documents deficiencies found. The deficiencies are prioritized and repaired based upon pre-determined schedules.

## Underground Cable Failures

In 2022, underground cable failures were the third leading cause of outages. However, outages due to cable failures decreased by 2% compared to 2021. Additionally, SAIDI and SAIFI decreased by 17% each. Improved performance in this area is primarily driven by continued targeted replacement of cable sections that have the greatest impact on reliability. In 2022, there was a 25% reduction in number of failures in mainline sections as compared to 2021, which has led to significant improvements in the SAIDI and SAIFI indices.

The cable injection program, which extends the life of age cable, resumed in 2022. Last year, we injected a total 80,201 circuit feet of cable and replaced 232,090 circuit feet. Our 2023 work plan calls for injecting 100,000 circuit feet of cable and replacing 240,000 circuit feet.

### **5) Recommendation**

It is recommended that the Board accept the Monitoring Report for SD-4, Reliability.

## 6) Appendices

### Appendix 1: Generation Supplementary Information

#### Hydro Generation Facilities

Major hydro generation maintenance and construction activities include:

- Recoating of the Ice House Gates per requirements from FERC Part 12D inspections
- Ice House and Union Valley Spillway subsurface investigations were completed as required by FERC Part 12D inspections
- Procured a contractor for the FERC Part 12D comprehensive assessment for 6 dams to be completed in 2023
- Investigation conducted on options for Pump Back Hydro Storage at Union Valley to Junction Reservoir
- Underground conduit from Jones Fork Intake to the Ice House Low Level Outlet in preparation for pulling at 4kV power line as part of fire risk mitigation
- Robbs Peak Transformer dissolved gas analysis (DGA) continuous monitoring installation completed
- Robbs Peak Transformer bushing replacement completed
- Loon Lake Transformer bushing replacement completed and oil processed
- Camino unit 1 controls upgrade completed
- Jaybird unit 2 controls pre-work completed

#### Gas Pipeline Operations

Capital improvements and major maintenance activities include:

- Line 700A Yolo Causeway erosion mitigation
- Winters M&R Station insulating gasket replacement
- Procter & Gamble M&R Station concrete pipe support replacement
- Line 700B 28<sup>th</sup> Street depth of cover verification
- Pipeline cyclic fatigue engineering study
- Carson M&R station CO2 digester (biofuel) gas piping analysis using guided wave ultrasonics inspection
- Pipeline class location study
- Line 700B inspection dig at Meadowview Road
- Line 700B cathodic protection monitoring station installations at Fruitridge Road and Stockton Boulevard, and Fruitridge Road and 66<sup>th</sup> Street
- Nineteen as-built drawing update projects

## Thermal Generation Facilities

Major thermal generation maintenance and construction activities completed include:

Carson Power Plant:

- The plant completed a hot section Overhaul on the combustion turbine generator unit 1.

Procter & Gamble Power Plant:

- Replaced selective catalytic reduction (SCR) system catalyst

Campbell Power Plant & McClellan Power Plant:

- Completed initial Zero Carbon Plan Conditional Availability Study for both Campbell Power Plant & McClellan Power Plant.

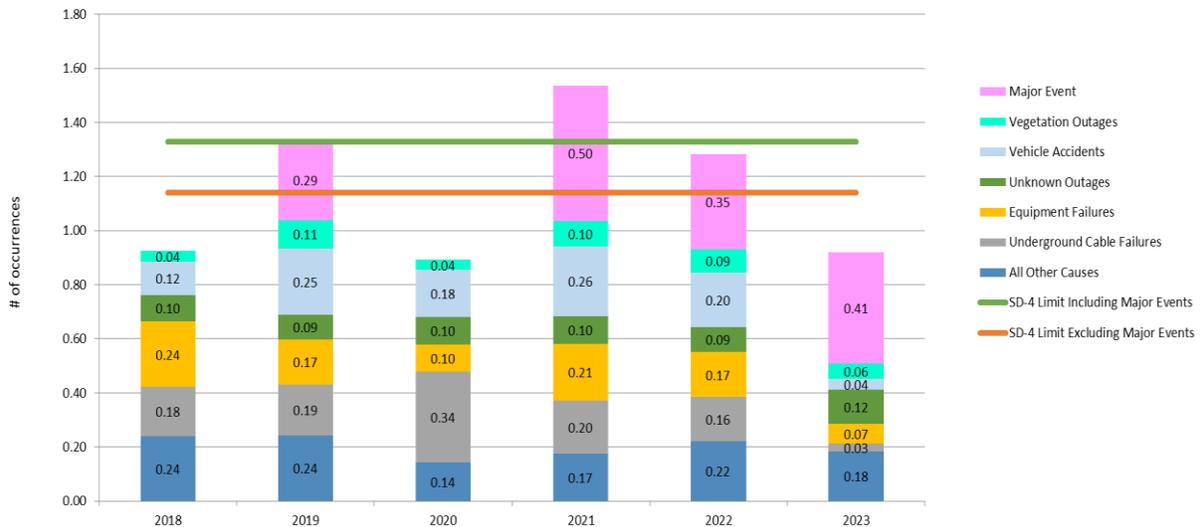
Cosumnes Power Plant:

- The plant completed an extensive overhaul, which lasted 88 days, including
  - Access Platform Improvements
  - DCS Control-Upgrade MK VIe & DCS Instrumentation
  - CT Rotor LTEs (CT3, CT2 w/Spare)
  - Steam Turbine – row L0 blade replacement
  - Steam Distribution-High Pressure Bypass Replacement
  - Maximum Allowable Working Pressure (MAWP) Increase
  - Unit 3 Hot Reheat Bypass Replacement
  - CT3 and CT2 Major Inspections
  - CT Hardware CA & Repair
  - LS2100/EX2100 Upgrade
  - Heat Recovery Steam Generator (HRSG) flash tanks replacement
  - Boiler Feed Water (BFW) pumps overhaul
- STG Generator Stator Repair

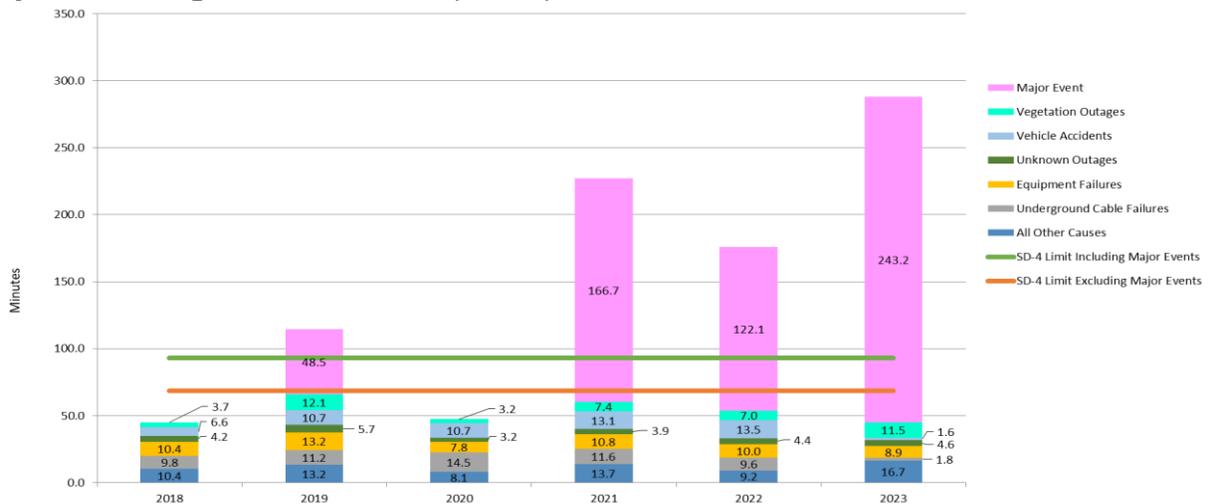
## Appendix 2: Graphs

The graphs below provide a five-year comparison of the impacts of outage causes to the average frequency (SAIFI) and duration (SAIDI) of outages. 2023 SAIDI and SAIFI are year-to-date through Apr. 30, 2023.

Graph 1: Multi-Year Comparison  
System Average Frequency Index (SAIFI)



Graph 2: Multi-Year Comparison  
System Average Duration Index (SAIDI)



## Appendix 3: Reliability Comparison

Table 3 below provides a comparison between SMUD's average distribution system performance compared to that of Pacific Gas and Electric's (PG&E)'s distribution

system. PG&E defines its distribution system as operating voltages less than 60kV and uses IEEE 1366 standards to define major event days, while SMUD includes the 69kV operating voltage as part of the distribution system and uses an alternate method to determine major event days. The information regarding PG&E’s system average performance was obtained from the 2020 reliability report posted on the California Public Utilities Commission (CPUC) website. PG&E’s 2021 or 2022 Reliability Reports are not posted on the CPUC website yet.

Table 3: Distribution System Reliability Comparison (excluding major events)

Year	SAIDI (minutes)		SAIFI	
	SMUD	PG&E	SMUD	PG&E
2018	44.7	90.7	0.80	0.84
2019	66.0	103.1	1.04	0.88
2020	47.6	111.2	0.90	0.93
2021	60.4	N/A	1.04	N/A
2022	53.7	N/A	0.93	N/A
Notes: 1. Listed SAIFI and SAIDI numbers are based on outages greater than 5 minutes (CPUC criteria).				

#### Appendix 4: Year-to-Date 2023 Reliability Update

Table 4: 2023 Year-to-Date Distribution System Reliability Performance

	Excluding Major Events			Including Major Events		
	SD-4 Limit	Jan.1 – Apr. 30, 2023	2023 YE Projection	SD-4 Limit	Jan.1 – Apr. 30, 2023	2023 YE Projection
<b>SAIFI</b>	1.14	0.51	1.15	1.33	0.92	1.75
<b>SAIDI (minutes)</b>	68.7	45.0	78.4	93.3	288.2	369.0

The year-end forecast exceeds the SD-4 limits primarily due to the impacts of the series of atmospheric river winter storms that occurred during the first quarter of 2023.



SSS No. CFO 23-007

# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date Policy – 06/07/23
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Brandy Bolden	7.
3. Farres Everly	8.
4. Suresh Kotha	9. <b>Legal</b>
5.	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>	<input checked="" type="checkbox"/>	<b>Yes</b>		<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Casey Fallon	DEPARTMENT Procurement	MAIL STOP EA404	EXT. 6221	DATE SENT 05/25/23
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**NARRATIVE:**

**Requested Action:** Discuss proposed revisions to **Board-Staff Linkage BL-8, Delegation to the Chief Executive Officer and General Manager with Respect to Procurement.**

**Summary:** Provide Board members with an overview of staff recommendations to revise Board Staff Linkage BL-8. Recommendations are to raise the procurement limit amount delegated to the CEO & GM due to inflation, add a “Supplier Code of Conduct” and grant SMUD staff the ability to leverage procurement agreements from other publicly solicited contracts.

**Board Policy:** Board-Staff Linkage BL-8, Delegation to the Chief Executive Officer and General Manager with Respect to Procurement  
*(Number & Title)*

**Benefits:** Updates delegation limits to reflect increased costs due to inflation to enable business efficiency through increased contract award limit delegations while maintaining prudent decision making and risk mitigation through SMUD’s procurement process.

**Cost/Budgeted:** No costs are associated with this action.

**Alternatives:** Make no revisions to BL-8 or make different revisions.

**Affected Parties:** All SMUD Departments and Contractors

**Coordination:** Board Office, Executive Office, Procurement, and Legal

**Presenter:** Casey Fallon, Director, Procurement, Warehouse & Fleet

**Additional Links:**

SUBJECT <b>Proposed Revisions to Board-Staff Linkage BL-8, Delegation to the CEO/GM with Respect to Procurement</b>	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

<b>SMUD BOARD POLICY</b>	
Category: <b>Board-Staff Linkage</b>	Title: <b>Delegation to the Chief Executive Officer and General Manager with Respect to Procurement</b>
	Policy Number: <b>BL-8</b>
Date of Adoption: <b>August 21, 2003</b>	Resolution No. <b>03-08-07</b>
Revision: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision: <b>June 3, 2004</b>	Resolution No. <b>04-06-04</b>
Revision: <b>October 16, 2008</b>	Resolution No. <b>08-10-09</b>
Revision: <b>October 1, 2009</b>	Resolution No. <b>09-10-05</b>
Revision: <b>August 4, 2011</b>	Resolution No. <b>11-08-04</b>
Revision: <b>November 17, 2011</b>	Resolution No. <b>11-11-06</b>
Revision: <b>March 15, 2012</b>	Resolution No. <b>12-03-13</b>
Revision: <b>August 21, 2014</b>	Resolution No. <b>14-08-03</b>
Revision: <b>December 15, 2016</b>	Resolution No. <b>16-12-18</b>
Revision: <b>July 16, 2020</b>	Resolution No. <b>20-07-05</b>
Revision: <b>March 18, 2021</b>	Resolution No. <b>21-03-04</b>
<u>Revision: _____, 2023</u>	<u>Resolution No. ##-##-##</u>

The procurement of goods and services is an integral part of SMUD operations. SMUD’s procurement activities shall take place in accordance with the following principles:

- a) **Competition:** SMUD’s procurement activities shall be competitive whenever practical.

- b) **Direct Procurement:** Direct procurement may be utilized when it is in SMUD's best interest. Direct procurement is the purchase of goods or services without competition when multiple sources of supply are available.
- c) **Sole Source Procurement:** Sole source procurement shall be performed only in the case of emergency or when a competitive process would be an idle act.
- d) **Inclusiveness:** SMUD's procurement practices shall promote inclusiveness of the entire supplier community in its contracting opportunities.
- e) **Economic Development:** SMUD's procurement practices shall promote the economic development of the community we serve.
- f) **Environmental Procurement:** SMUD shall minimize the impact on the environment through its procurement practices. In making procurement decisions, staff shall consider the environmental impacts in assessing total cost and benefits.
- g) **Responsible Bidder:** SMUD shall only do business with reputable and responsible suppliers. A Responsible Bidder demonstrates trustworthiness, quality, capacity, financial capability, fair labor practices, and experience to satisfactorily perform SMUD work through the bidding and evaluation process. In addition, SMUD will determine Responsible Bidders by considering a supplier's social, environmental ethical, and safety accountability where applicable.
- h) **Supplier Code of Conduct:** SMUD shall set minimum expectations or standards for all suppliers to follow in the course of doing business with SMUD (in some cases by submitting data and reporting annually) including but not limited to, labor and human rights, environmental, social, governance (ESG), health and safety accountability, ethics and compliance, and diversity, equity, inclusion, and belonging practices.
- i) **Best Value Procurement:** SMUD may procure goods and services by the best value at the lowest cost methodology, where cost and other factors are used to obtain the maximum value while ensuring a fair and equitable process.
- j) ~~i)~~ **Leveraged Procurement Agreement (LPA):** SMUD may procure goods and services where another lead public agency or organization competitively procures the same goods or services under applicable state and federal laws to streamline procurement processes and leverage collective buying power of multiple agencies to achieve cost savings and other benefits to SMUD. Leveraged procurement agreements are generally referred to by other public agencies as "Cooperative Purchasing Agreements".
- k) **Strategic Alliances:** SMUD may enter into strategic alliance contracts for the procurement of goods or services. A Strategic Alliance is a competitively bid multi-year contract for goods and/or services in which the Supplier and SMUD

work collaboratively over the life of the contract to improve quality, and to explore design and process improvements to reduce the cost of production, service delivery, and the total cost of ownership. These benefits are shared both by SMUD and the Supplier.

~~j)~~ **Supply Chain Risk:** SMUD’s procurement activities shall identify, manage, and mitigate supply chain risks through a coordinated effort across the enterprise.

~~m)~~ ~~k)~~ **Protest Policy:** SMUD shall ensure that suppliers are afforded the opportunity to have their grievances heard through a fair protest process.

~~n)~~ ~~l)~~ **Delegation of Authority to the Chief Executive Officer and General Manager:** The Chief Executive Officer and General Manager is delegated authority to perform and approve the procurement activities in accordance with the below matrix. This delegation includes the authority to amend contracts for time extensions or other changes that create no additional cost to SMUD.

<u>Category</u>	<u>Amount*</u>
<b>Competitive Awards:</b>	
Operational Inventory	\$ <del>8</del> <u>11</u> million
Non-inventory Materials	\$ <del>8</del> <u>11</u> million
Construction and Maintenance Services	\$ <del>8</del> <u>11</u> million
Information Technology	\$ <del>8</del> <u>11</u> million
Professional and Consulting Services	\$ <del>2</del> <u>3</u> million
Rents and Leases	\$1 million
<b>Sole Source:</b>	
All types except Maintenance/Licensing Fees	\$ <del>1</del> <u>.5</u> million
Maintenance/Licensing Fees	\$3 million or original approved amount
<b>Direct Procurement:</b>	
Materials/Supplies/Services	\$ <del>50</del> <u>k</u> **
Government Entities	\$1 million
Nonprofit Entities (services/goods)	\$1 million
<b>Emergency Procurements:</b>	
All types	\$2 million
<b>Nonprofit Entities:</b>	
Memberships/Project Participation Agreement	\$3 million

**Contingencies:**

Board Awarded Contracts

Up to 10% of contract  
award

**\*The amounts for all categories except Direct Procurement Materials/Supplies/Services shall be adjusted automatically on an annual basis beginning Jan 1, 2024, consistent with the U.S. Bureau of Labor Statistics (BLS) published national consumer price index (CPI) per the Federal Reserve Bank of Minneapolis Average Annual CPI calculator.**

**\*\*The amount shall be adjusted automatically on an annual basis pursuant to the implicit price deflator as set forth in California Public Utilities Code section 12751, using the base year of 1997.**

**Monitoring Method: GM Report**  
**Frequency: Quarterly**

<b>SMUD BOARD POLICY</b>	
Category: <b>Board-Staff Linkage</b>	Title: <b>Delegation to the Chief Executive Officer and General Manager with Respect to Procurement</b>
	Policy Number: <b>BL-8</b>
Date of Adoption: <b>August 21, 2003</b>	Resolution No. <b>03-08-07</b>
Revision: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision: <b>June 3, 2004</b>	Resolution No. <b>04-06-04</b>
Revision: <b>October 16, 2008</b>	Resolution No. <b>08-10-09</b>
Revision: <b>October 1, 2009</b>	Resolution No. <b>09-10-05</b>
Revision: <b>August 4, 2011</b>	Resolution No. <b>11-08-04</b>
Revision: <b>November 17, 2011</b>	Resolution No. <b>11-11-06</b>
Revision: <b>March 15, 2012</b>	Resolution No. <b>12-03-13</b>
Revision: <b>August 21, 2014</b>	Resolution No. <b>14-08-03</b>
Revision: <b>December 15, 2016</b>	Resolution No. <b>16-12-18</b>
Revision: <b>July 16, 2020</b>	Resolution No. <b>20-07-05</b>
Revision: <b>March 18, 2021</b>	Resolution No. <b>21-03-04</b>
Revision: <b>_____, 2023</b>	Resolution No. <b>##-##-##</b>

The procurement of goods and services is an integral part of SMUD operations. SMUD’s procurement activities shall take place in accordance with the following principles:

- a) **Competition:** SMUD’s procurement activities shall be competitive whenever practical.

- b) **Direct Procurement:** Direct procurement may be utilized when it is in SMUD's best interest. Direct procurement is the purchase of goods or services without competition when multiple sources of supply are available.
- c) **Sole Source Procurement:** Sole source procurement shall be performed only in the case of emergency or when a competitive process would be an idle act.
- d) **Inclusiveness:** SMUD's procurement practices shall promote inclusiveness of the entire supplier community in its contracting opportunities.
- e) **Economic Development:** SMUD's procurement practices shall promote the economic development of the community we serve.
- f) **Environmental Procurement:** SMUD shall minimize the impact on the environment through its procurement practices. In making procurement decisions, staff shall consider the environmental impacts in assessing total cost and benefits.
- g) **Responsible Bidder:** SMUD shall only do business with reputable and responsible suppliers. A Responsible Bidder demonstrates trustworthiness, quality, capacity, financial capability, fair labor practices, and experience to satisfactorily perform SMUD work through the bidding and evaluation process. In addition, SMUD will determine Responsible Bidders by considering a supplier's social, environmental ethical, and safety accountability where applicable.
- h) **Supplier Code of Conduct:** SMUD shall set minimum expectations or standards for all suppliers to follow in the course of doing business with SMUD (in some cases by submitting data and reporting annually) including but not limited to, labor and human rights, environmental, social, governance (ESG), health and safety accountability, ethics and compliance, and diversity, equity, inclusion, and belonging practices.
- i) **Best Value Procurement:** SMUD may procure goods and services by the best value at the lowest cost methodology, where cost and other factors are used to obtain the maximum value while ensuring a fair and equitable process.
- j) **Leveraged Procurement Agreement (LPA):** SMUD may procure goods and services where another lead public agency or organization competitively procures the same goods or services under applicable state and federal laws to streamline procurement processes and leverage collective buying power of multiple agencies to achieve cost savings and other benefits to SMUD. Leveraged procurement agreements are generally referred to by other public agencies as "Cooperative Purchasing Agreements".
- k) **Strategic Alliances:** SMUD may enter into strategic alliance contracts for the procurement of goods or services. A Strategic Alliance is a competitively bid multi-year contract for goods and/or services in which the Supplier and SMUD work collaboratively over the life of the contract to improve quality, and to explore

design and process improvements to reduce the cost of production, service delivery, and the total cost of ownership. These benefits are shared both by SMUD and the Supplier.

- l) **Supply Chain Risk:** SMUD’s procurement activities shall identify, manage, and mitigate supply chain risks through a coordinated effort across the enterprise.
- m) **Protest Policy:** SMUD shall ensure that suppliers are afforded the opportunity to have their grievances heard through a fair protest process.
- n) **Delegation of Authority to the Chief Executive Officer and General Manager:** The Chief Executive Officer and General Manager is delegated authority to perform and approve the procurement activities in accordance with the below matrix. This delegation includes the authority to amend contracts for time extensions or other changes that create no additional cost to SMUD.

<u>Category</u>	<u>Amount*</u>
<b>Competitive Awards:</b>	
Operational Inventory	\$11 million
Non-inventory Materials	\$11 million
Construction and Maintenance Services	\$11 million
Information Technology	\$11 million
Professional and Consulting Services	\$3 million
Rents and Leases	\$1 million
<b>Sole Source:</b>	
All types except Maintenance/Licensing Fees	\$1.5 million
Maintenance/Licensing Fees	\$3 million or original approved amount
<b>Direct Procurement:</b>	
Materials/Supplies/Services	\$50k**
Government Entities	\$1 million
Nonprofit Entities (services/goods)	\$1 million
<b>Emergency Procurements:</b>	
All types	\$2 million
<b>Nonprofit Entities:</b>	
Memberships/Project Participation Agreement	\$3 million
<b>Contingencies:</b>	
Board Awarded Contracts	Up to 10% of contract award

**\*The amounts for all categories except Direct Procurement Materials/Supplies/Services shall be adjusted automatically on an annual basis beginning Jan 1, 2024, consistent with the U.S. Bureau of Labor Statistics (BLS) published national consumer price index (CPI) per the Federal Reserve Bank of Minneapolis Average Annual CPI calculator.**

**\*\*The amount shall be adjusted automatically on an annual basis pursuant to the implicit price deflator as set forth in California Public Utilities Code section 12751, using the base year of 1997.**

**Monitoring Method: GM Report  
Frequency: Quarterly**



SSS No. BOD 2023-008
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# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date POLICY – June 7, 2023
Board Meeting Date N/A

TO				TO			
1.	Jennifer Davidson	6.					
2.	Suresh Kotha	7.					
3.	Brandy Bolden	8.					
4.	Farres Everly	9.	<b>Legal</b>				
5.		10.	<b>CEO &amp; General Manager</b>				
<b>Consent Calendar</b>	<b>Yes</b> <input checked="" type="checkbox"/>	<b>No</b> <input type="checkbox"/> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b> <input type="checkbox"/>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>		
FROM (IPR) Dave Tamayo		DEPARTMENT Board Office		MAIL STOP B304	EXT. 6154	DATE SENT 5/24/23	

**NARRATIVE:**

**Requested Action:** Allow the Board of Directors and Executive staff an opportunity to discuss and evaluate existing policies: Board-Staff Linkage BL-6, Evaluating the Chief Executive Officer and General Manager’s Performance; Board-Staff Linkage BL-7, Delegation to the Chief Executive Officer and General Manager; and Board-Staff Linkage BL-8, Delegation to the Chief Executive Officer and General Manager with Respect to Procurement.

**Summary:** The Board agreed to monitor established policies on a yearly basis to create a framework to better understand the policies and give the Board an opportunity to make improvements, additions or changes as desired.

**Board Policy:** *(Number & Title)* This monitoring supports GP-2 Governance Focus which states that the Board will direct, evaluate, and inspire the organization through the establishment of written policies which reflect the Board’s values.

**Benefits:** Monitoring policies helps ensure the policies are current and in keeping with the current will of the Board.

**Cost/Budgeted:** Included in budget

**Alternatives:** Monitor these policies at a later date.

**Affected Parties:** Board of Directors

**Coordination:** Special Assistant to the Board

**Presenter:** Dave Tamayo, Policy Chair

**Additional Links:**

SUBJECT <b>Board Monitoring of BL-6, BL-7, and BL-8</b>	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

## SMUD BOARD POLICY

Category: <b>Board-Staff Linkage</b>	Title: <b>Evaluating the Chief Executive Officer and General Manager's Performance</b>
	Policy Number: <b>BL-6</b>
Date of Adoption: <b>December 19, 2002</b>	Resolution No. <b>02-12-14</b>
Revision Date: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision Date: <b>November 3, 2005</b>	Resolution No. <b>05-11-03</b>
Revision Date: <b>December 18, 2008</b>	Resolution No. <b>08-12-16</b>
Revision Date: <b>November 19, 2009</b>	Resolution No. <b>09-11-07</b>
Revision Date: <b>December 10, 2020</b>	Resolution No. <b>20-12-06</b>

The Chief Executive Officer and General Manager's job performance shall be evaluated by comparing the organization's results, operations and their personal performance to the policies established by the Board.

Specifically:

- a) The Board shall evaluate the Chief Executive Officer and General Manager's performance on an annual basis in December. In the same month, the Chief Executive Officer and General Manager shall propose performance criteria for the following year that represent their reasonable interpretation of achieving the results defined by the Board.
- b) The evaluation will be based on a review of the organization's performance and the Chief Executive Officer and General Manager's personal performance against the performance criteria proposed under subsection a), as accepted by the Board.
- c) Additional performance discussions and check-ins with the Chief Executive Officer and General Manager should occur at mid-year.

- d) The Board will use data to determine the degree to which Board policies are being met.
- e) All policies that instruct the Chief Executive Officer and General Manager shall be monitored at a frequency and by a method chosen by the Board.

**Monitoring Method: Board Report**  
**Frequency: Annual**

## SMUD BOARD POLICY

<p>Category: <b>Board-Staff Linkage</b></p>	<p>Title: <b>Delegation to the Chief Executive Officer and General Manager</b></p>
	<p>Policy Number: <b>BL-7</b></p>
<p>Date of Adoption: <b>December 19, 2002</b></p>	<p>Resolution No. <b>02-12-14</b></p>
<p>Revision: <b>October 16, 2003</b></p>	<p>Resolution No. <b>03-10-14</b></p>
<p>Revision: <b>November 3, 2005</b></p>	<p>Resolution No. <b>05-11-02</b></p>
<p>Revision: <b>December 6, 2007</b></p>	<p>Resolution No. <b>07-12-03</b></p>
<p>Revision: <b>November 19, 2009</b></p>	<p>Resolution No. <b>09-11-06</b></p>
<p>Revision: <b>August 21, 2014</b></p>	<p>Resolution No. <b>14-08-03</b></p>
<p>Revision: <b>August 20, 2015</b></p>	<p>Resolution No. <b>15-08-06</b></p>

The Board will instruct the Chief Executive Officer and General Manager through written policies that define the results that the organization is to achieve, and which describe the delegation of authority to the Chief Executive Officer and General Manager.

Specifically:

- a) The Board shall identify and define those results or conditions of SMUD that are acceptable and not acceptable to the Board and communicate them in the form of policy.
- b) The Board shall develop policies that define the delegation to the Chief Executive Officer and General Manager with regard to the Chief Executive Officer and General Manager's authority.
- c) The Chief Executive Officer and General Manager is authorized to establish all further policies, make all decisions, take all actions, establish all practices, and develop all activities related to the operations or business affairs of SMUD.

- d) The Chief Executive Officer and General Manager shall use prudent judgment in the exercise of the delegations and in a manner that is operationally and economically sound, serves the best interests of SMUD's customers and the community, comports with prudent business practices, balances the risks and benefits of the actions, and does not expose SMUD to unreasonable risk. If the Chief Executive Officer and General Manager reasonably determines that an activity related to the delegations presents, regardless of the size of the financial commitment: (i) a unique and significant operational risk to SMUD; (ii) a significant impact to customers; (iii) a significant impact to community relations; (iv) a significant impact to SMUD's reputation; or (v) materially compromises the policies and goals established by the Board, the Chief Executive Officer and General Manager shall timely inform the Board and may request the Board to take appropriate actions.
  
- e) The Board may change its delegation to the Chief Executive Officer and General Manager at any time, subject to the conditions of the Board's contract with the Chief Executive Officer and General Manager, thereby expanding or limiting the authority of the Chief Executive Officer and General Manager. But as long as any particular delegation is in place, the Board will abide by the Chief Executive Officer and General Manager's decisions in those areas that are delegated to him or her.

**Monitoring Method: Board Report**  
**Frequency: Annual**

## SMUD BOARD POLICY

<p>Category: <b>Board-Staff Linkage</b></p>	<p>Title: <b>Delegation to the Chief Executive Officer and General Manager with Respect to Procurement</b></p>
	Policy Number: <b>BL-8</b>
Date of Adoption: <b>August 21, 2003</b>	Resolution No. <b>03-08-07</b>
Revision: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision: <b>June 3, 2004</b>	Resolution No. <b>04-06-04</b>
Revision: <b>October 16, 2008</b>	Resolution No. <b>08-10-09</b>
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Revision: <b>March 15, 2012</b>	Resolution No. <b>12-03-13</b>
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Revision: <b>December 15, 2016</b>	Resolution No. <b>16-12-18</b>
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Revision: <b>March 18, 2021</b>	Resolution No. <b>21-03-04</b>

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- b) **Direct Procurement:** Direct procurement may be utilized when it is in SMUD's best interest. Direct procurement is the purchase of goods or services without competition when multiple sources of supply are available.

- c) **Sole Source Procurement:** Sole source procurement shall be performed only in the case of emergency or when a competitive process would be an idle act.
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- e) **Economic Development:** SMUD's procurement practices shall promote the economic development of the community we serve.
- f) **Environmental Procurement:** SMUD shall minimize the impact on the environment through its procurement practices. In making procurement decisions, staff shall consider the environmental impacts in assessing total cost and benefits.
- g) **Responsible Bidder:** SMUD shall only do business with reputable and responsible suppliers. A Responsible Bidder demonstrates trustworthiness, quality, capacity, financial capability, fair labor practices, and experience to satisfactorily perform SMUD work through the bidding and evaluation process. In addition, SMUD will determine Responsible Bidders by considering a supplier's social, environmental ethical, and safety accountability where applicable.
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<b>Competitive Awards:</b>	
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Non-inventory Materials	\$8 million
Construction and Maintenance Services	\$8 million
Information Technology	\$8 million
Professional and Consulting Services	\$2 million
Rents and Leases	\$1 million
<b>Sole Source:</b>	
All types except Maintenance/Licensing Fees	\$1 million
Maintenance/Licensing Fees approved amount	\$3 million or original
<b>Direct Procurement:</b>	
Materials/Supplies/Services	\$50k
Government Entities	\$1 million
Nonprofit Entities (services/goods)	\$1 million
<b>Emergency Procurements:</b>	
All types	\$2 million
<b>Nonprofit Entities:</b>	
Memberships/Project Participation Agreement	\$3 million
<b>Contingencies:</b>	
Board Awarded Contracts	Up to 10% of contract award

**Monitoring Method: GM Report**  
**Frequency: Quarterly**



SSS No.  BOD 2022-014
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# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date Policy Committee 6/7/23
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. <b>Legal</b>
5.	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Heidi Sanborn	DEPARTMENT Board Office			MAIL STOP B307	EXT. 5079	DATE SENT 12/22/2022

**NARRATIVE:**

**Requested Action:** Enable the Board of Directors and Executive Staff an opportunity to review the Board Work Plan.

**Summary:** The Board President reviews the Board Work Plan at the Policy Committee meeting to ensure agenda items support the work of the Board.

**Board Policy:** *(Number & Title)* This review of the work plan supports GP-6 Role of the Board President which states that the Board President shall give progress reports on the Board's work plan.

**Benefits:** Reviewing the Work Plan allows the Board members and Executive staff to make changes to the Work Plan and Parking Lot items as necessary.

**Cost/Budgeted:** Costs included in budget.

**Alternatives:** Not review the Work Plan at this time

**Affected Parties:** Board and Executive staff

**Coordination:** Special Assistant to the Board

**Presenter:** Heidi Sanborn, Board President

**Additional Links:**

SUBJECT  Board Work Plan	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.





SSS No. BOD 2022-018
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# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date Policy Committee 6/7/23
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. <b>Legal</b>
5.	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Dave Tamayo	DEPARTMENT Board Office	MAIL STOP B307	EXT. 5079	DATE SENT 12/27/22
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**NARRATIVE:**

**Requested Action:** A summary of directives provided to staff during the committee meeting.

**Summary:** The Board requested an on-going opportunity to do a wrap up period at the end of each committee meeting to summarize various Board member suggestions and requests that were made at the meeting in an effort to make clear the will of the Board. The Policy Committee Chair will summarize Board member requests that come out of the committee presentations for this meeting.

**Board Policy:** GP-4 Agenda Planning states the Board will focus on the results the Board wants the organization to achieve.  
*(Number & Title)*

**Benefits:** Having an agenda opportunity to summarize the Board's requests and suggestions that arise during the committee meeting will help clarify what the will of the Board.

**Cost/Budgeted:** Included in budget

**Alternatives:** Not summarize the Board's requests at this meeting.

**Affected Parties:** Board of Directors and Executive Staff

**Coordination:** Special Assistant to the Board

**Presenter:** Dave Tamayo, Policy Chair

**Additional Links:**

SUBJECT Summary Of Committee Direction - Policy	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.