

Incentive Application Process

Commercial EV Program

Reservation of Incentive

To reserve an incentive for the project, you will be required to submit the following:

Participant requirements:

- Completed Reservation of Incentive application
- Single Line Diagram (SLD) (must meet SMUD's Electrical Service Requirements T017 and T004)
- Vehicle purchase order, executed by all parties (for fleet rebates only)
- Copy of the building permit application

SMUD responsibilities:

- SMUD will schedule a site inspection before work begins (if applicable)
- Once all documentation, including the SLD is approved, SMUD will return the countersigned Reservation of Incentive which serves as an approval of an incentive commitment for your records
- SMUD will schedule a check-in call with project team to review project prior to completion

Incentives are first-come, first-served. The Reservation of Incentive is not guaranteed and incentives are not reserved for your project until SMUD provides a countersigned Reservation of Incentive.

Incentive Payment Request

After Reservation of Incentive approval and once EVSE/EV is installed, to request payment, you will be required to submit the following:

Participant requirements:

- Completed Incentive Payment Request application
- Copy of building department or Authority Having Jurisdiction final permit sign off (PE stamp required for self certifying agencies)
- Copy of project contract(s) for all equipment and vehicles (must include make, model, cost, VIN or EVSE serial number, and GPS Coordinates)
- Executed EVSE contract (if local government or municipal, proof of issued RFP)
- Updated drawing set, if applicable

SMUD responsibilities:

- SMUD will request an EV data meter to be set by SMUD meter technicians
- SMUD will record EVSE unit's data into the California Air Resources Board (CARB) database for LCFS registration

Prior to payment, SMUD will inspect the project, install EV data meter and confirm LCFS registration process complete. SMUD reserves the right to adjust incentive if necessary.

If you have any questions, contact the Commercial EV Programs Team at CommercialEV@smud.org or 916-732-5095.
The program procedures handbook can be downloaded at smud.org/DriveElectricBusiness